



SaraSpa Rod and Gun Club, Inc.

**PO Box 222
Greenfield Center, NY 12833**

SaraSpa Standard Operating Procedures And Range Rules

STANDARD OPERATING PROCEDURES FOR ALL RANGES:

1. All firearms must be unloaded and either cased or holstered at all times from the car to the firing line or shooting booth.
2. All ranges are first come first served. Everyone must shoot from the same distance maintaining a common firing line.
3. If the indoor range is occupied wait until conditions are safe before entering. Wait until shooters are either prepping magazines or posting new targets and verify that the line is safe.
4. Maintain strict muzzle control, pointing downrange from the firing line at all times when uncased. At no time shall the muzzle leave the confines of the shooting booth.
5. You may only handle firearms when all persons are behind the firing line and a HOT RANGE has been called.
6. **MAKING FIREARM SAFE:** safety on, magazine removed, slide locked to the rear or bolt open, cylinder open, chamber visibly empty, chamber flag installed if available. Someone must visually inspect all firearms to verify they are safe before declaring **SAFE TO CHANGE TARGETS** and permitting anyone to go downrange.
7. When you are finished firing, **MAKE YOUR FIREARM SAFE.** If a malfunction occurs or remedial action is required, first **MAKE YOUR FIREARM SAFE** with muzzle remaining downrange at all times. A remedial action is any action that does not involve active shooting.
8. Absolutely no handling or touching firearms for any reason while there are shooters forward of the firing line. Step away from all firearms while shooters are downrange.
9. Anyone may call a **CEASE FIRE.** The command is **CEASE FIRE, CEASE FIRE, CEASE FIRE.** All shooters must then **MAKE THEIR FIREARMS SAFE.**
10. When exiting, unload and place firearm in the case at the firing line or shooting booth (while maintaining muzzle control) for safe transport to the car. When exiting you must wait until all shooters are behind the firing line.

11. Club Range Safety Officers have the authority to take control of the firing line at any time. They will assist shooters in fundamental safe firearm practices if necessary.

General Rules:

1. Only the highest degree of safety and good sportsmanship will be tolerated. All general, range specific, and club by-laws must be followed by all persons on the club property. Violations will result in BOD and possible criminal action against the member or guest involved. Trespassers will be arrested and prosecuted.
2. No loaded firearms in common access areas, (grounds, buildings, vehicles...) or on indoor and outdoor ranges unless on a firing line.
3. Members and guests must sign the logbook whenever entering club property, whether shooting or not. The date, time in and out, and membership number (printed on your key card) are required. For guests, enter "Guest" in the member number area.
4. No handling of firearms of any kind on a shooting range when persons are down range.
5. Slow fire ONLY on ALL ranges. Slow Fire = 1 shot per second. Double taps (i.e., two shots in rapid succession) are permitted – but, you must pause for a least one second between each two shot group.
6. A safe muzzle direction must be maintained at all times.
7. Trigger finger control. If your sights are off target, your finger needs to be off the trigger.
8. Treat all firearms as loaded.
9. Dogs welcome. Must be leashed at all times. Must clean up after your dog.
10. All persons, shooters or spectators, are required to wear ear and eye protection while on or near any range where firearms are in use.
11. When there are two (2) or more persons on the range, the group will designate a range leader to call the line and coordinate the activity to insure safety. All persons are responsible to follow all general rules and the rules of the particular range that they may be shooting on.
12. When moving to and from different ranges, all firearms will be secured in a case or carried in the following manner.
 - Rifle/ Shotgun – Actions open, bolts, slides and levers open.
 - Pistols – Cylinder open, slide back, may be holstered empty, no magazine.
13. Approved targets only. Bottles, cans and other objects are not acceptable. Any steel or other shooting devices may only be used on the outdoor ranges during scheduled and supervised shooting activities (not during informal personal shooting).
14. No drawing from the holster except for BOD approved activities. No hip shooting, point shooting, or fanning unless approved by the BOD and during a supervised activity.
15. No fully automatic firearms are allowed on any range.
16. Possession of any drugs or alcohol on the club property is prohibited. This includes any facilities. Any person found violating this rule will face disciplinary action by the Board.

17. Members may have a maximum of two (2) guests at any given time. Repeated use by a guest is discouraged (ask the guest to join). Members are responsible for their guests while on club property and must accompany guests at all times. Members must ensure that guests sign in, that fees are paid and that all guests sign a guest waiver on an annual basis.
18. Carry in – carry out policy. All targets, ammo inserts and garbage. You are responsible for picking up your spent brass and removing targets when finished. Make sure all club buildings are secured upon your departure. Lights off, ventilation system off, doors closed, kitchen cleaned if used.
19. A parent or guardian who is a member of the organization must accompany persons under the age of 18.
20. All damages to club property; facilities, ranges, equipment, buildings must be reported to the BOD promptly, (within 24 hours) by the person causing the damage, or the activity director in charge at the time the damage occurs.
21. No hunting on club grounds.
22. Club Speed Limit: 5 mph

Indoor Range Rules:

1. All *General rules* apply.
2. Open 24 hours, 7 days a week unless a previously scheduled activity, rental, meeting or class is scheduled.
3. Only ammunition that is under 2000 FPS may be used.
4. The only rifles allowed are 22 rimfire and shotguns using slugs only, must still comply with the 2000 fps and under rule.
5. Pistol calibers up to 500 S&W mag are allowed. Most bullets are allowed. Example; FMJ, FMC, FN, FPJ, HP, SP, JHP, LSWC. All must still comply with the < 2000 fps rule.
6. No armor piercing, Teflon tracers, incendiary, steel core or other exotic ammunition are allowed.
7. No angle shooting. Shoot only perpendicular to backstop line. Stay in your target's lane.
8. No BB guns allowed however Pellet guns, shooting lead pellets, are allowed.
9. Clean up after yourself, (targets, brass, boxes, etc.) and place in receptacles or remove from property.
10. If used, shooting tables and archery backs must be returned along side wall.
11. Archery target butts must be rolled to the downrange position prior to shooting. No cross-lane shooting allowed.
12. When shooting Archery, only target tips, no broad-head tip arrows.
13. Keep access to the indoor range backdoor clear. The door serves as an alternate fire exit and must remain clear both inside and outside the building.

Shotgun Field Rules:

1. All *General rules* apply.
2. The shotgun field range hours are:
 - Sat: 9:00 am to noon, for 5-Stand and Trap
 - Tues: 6:00 pm to 8:00 pm, for Trap only
 - Wed. 6:00 pm to 8:00 pm 5-stand practice
3. The wobble trap house is used during scheduled hours by committee members only.
4. Shotguns only are to be used on this range.
5. Ammunition - target loads only, 7 1/2 or smaller, 12 ga and under in shotgun sizes.
6. All shooting must be done from designated stations.
7. Any interest in league shooting, contact the Shotgun Director.

50 Yard Range Rules:

1. All *General rules* apply.
2. Range hours are from 9:00 am until 8:00 pm or dusk whichever comes first. Range is open 7 days a week. The range is not available during scheduled activities.
3. All firing must be done from the firing line, under the covered firing position.
4. Targets must be placed at either 25 or 50 yards using the permanent frames. No other distances are allowed.
5. Both firing lines (trap station and 50 yard range) must be called clear prior to going down range.
6. All targets must be placed so that bullets strike the back berm (Not the ground or over shot protection).
7. No shooting forward of the firing line unless approved by the BOD at a scheduled, supervised activity or event.
8. No angle shooting. Bullets must impact the back berm, not sides or safety walls. Stay in your targets lane.
9. Clean up after yourself, (targets, brass, boxes, etc.) and place in receptacles or remove from property.
10. Range is open for the following shooting positions: standing (offhand), kneeling, sitting, prone, and bench rest.
11. When posting targets walk down the left side outside the safety wall. Do not walk under the overshot protection.

50 Yard Automatic Trap Range Rules:

1. All General and 50 Yard Range Rules apply..
2. The trap area of the 50 Yard Range is for shotguns with full stocks only, 12 gauge and smaller-no pistol grips.
3. Ammunition Restrictions: Target loads only, Shot sizes: 7-1/2, 8, OR 9.
4. Follow the 50 Yard Range SOP'S (STANDARD OPERATING PROCEDURES) for the handling of shotguns from your vehicle to the gun rack and firing line.
5. When not on the firing line, keep all guns in the gun rack-unloaded, with actions open and safeties on.
6. Mind your muzzle control: for semi-autos, pump, lever and hammer actions, the only safe muzzle directions are: down range and straight up with muzzle elevation above your head. Open hinge/break actions may point downward.
7. Keep your finger off the trigger until ready to shoot.
8. Be aware of your target and what is beyond.
9. Maintain a common firing line with the rest of the 50 Yard Range.
10. Coordinate Hot/Cold firing line status with other 50 Yard Range shooters; never shoot when others are down range.
11. The yellow rope is the firing line for the trap area.
12. Shooting positions are limited to the area between the trap and the 50 Yard range structure except during B.O.D. sanctioned events.
13. Do not leave trap in the cocked position- see trap instructions for decocking.
14. Clean up your hulls, ammunition and clay boxes.

200 Yard Range Rules:

1. All *General rules* apply.
2. Range hours are from 9:00 am until 8:00 pm or dusk whichever comes first. Range is open 7 days a week. The range is not available during scheduled activities.
3. It is mandatory that you sight in your rifle on the 50-yard range before using the 100 – 200 yard range, to reduce the damage possible to the overshot protection.
4. Only pistols allowed are scoped, single shot center fire, magnum or rifle cartridge. No rapid fire allowed and must be shot from the bench only.
5. Red range flag must be raised to indicate range is hot.
6. Before posting targets you must drop the yellow flags to indicate someone is downrange.
7. Targets must be placed on the permanent frames located at 100 and 200 yards. No other distances are allowed.
8. No prone shooting unless approved by the Board of Directors.
9. No shooting forward of the firing line unless approved by the Board of Directors. All shooting must be done from the firing line.
10. All targets must be placed so that bullets strike the back berm (Not the ground or over shot protection).
11. No angle shooting – Stay in your target's lane.
12. When posting targets, walk down the RIGHT side of the range and right of the overshot protection, walk on the access road.
13. Clean up after yourself, (targets, brass, boxes, etc.) and place in Receptacles or remove from property.